

PANDUAN PENGGUNA MENUKAR KATA LALUAN

1. Login to <https://webmel.pahang.gov.my> menggunakan *Username* Dan *Password* asal

<https://webmel.pahang.gov.my/webmail/>



Sign in

Username

Password

SIGN IN

2. Kemudian , satu paparan untuk menukar password dipaparkan. Sila masukkan kata laluan asal dalam **“Old Password”** dan kata laluan baru ke dalam **“New Password”** dan juga **“Confirm Password”**.

Password change ✕

Your password has expired. Please change your password now.

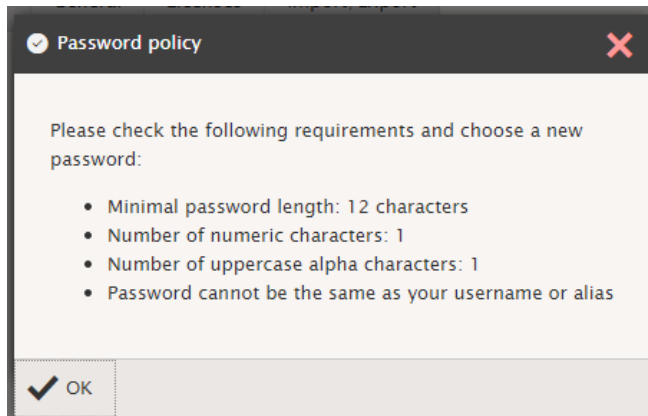
Old Password

New Password ⓘ

Confirm Password

✓ OK

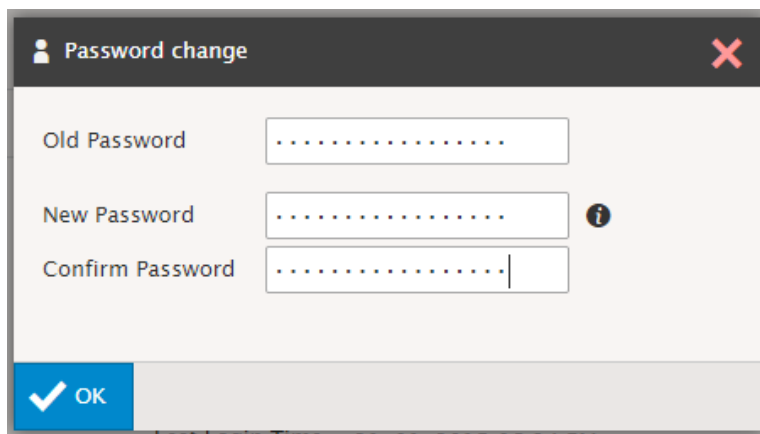
3. Kata laluan baru haruslah memenuhi kriteria seperti di bawah.



A dialog box titled "Password policy" with a close button (X) in the top right corner. The text inside says "Please check the following requirements and choose a new password:". Below this, there is a bulleted list of requirements: "Minimal password length: 12 characters", "Number of numeric characters: 1", "Number of uppercase alpha characters: 1", and "Password cannot be the same as your username or alias". At the bottom left, there is a checkmark icon and the text "OK".

✓ OK

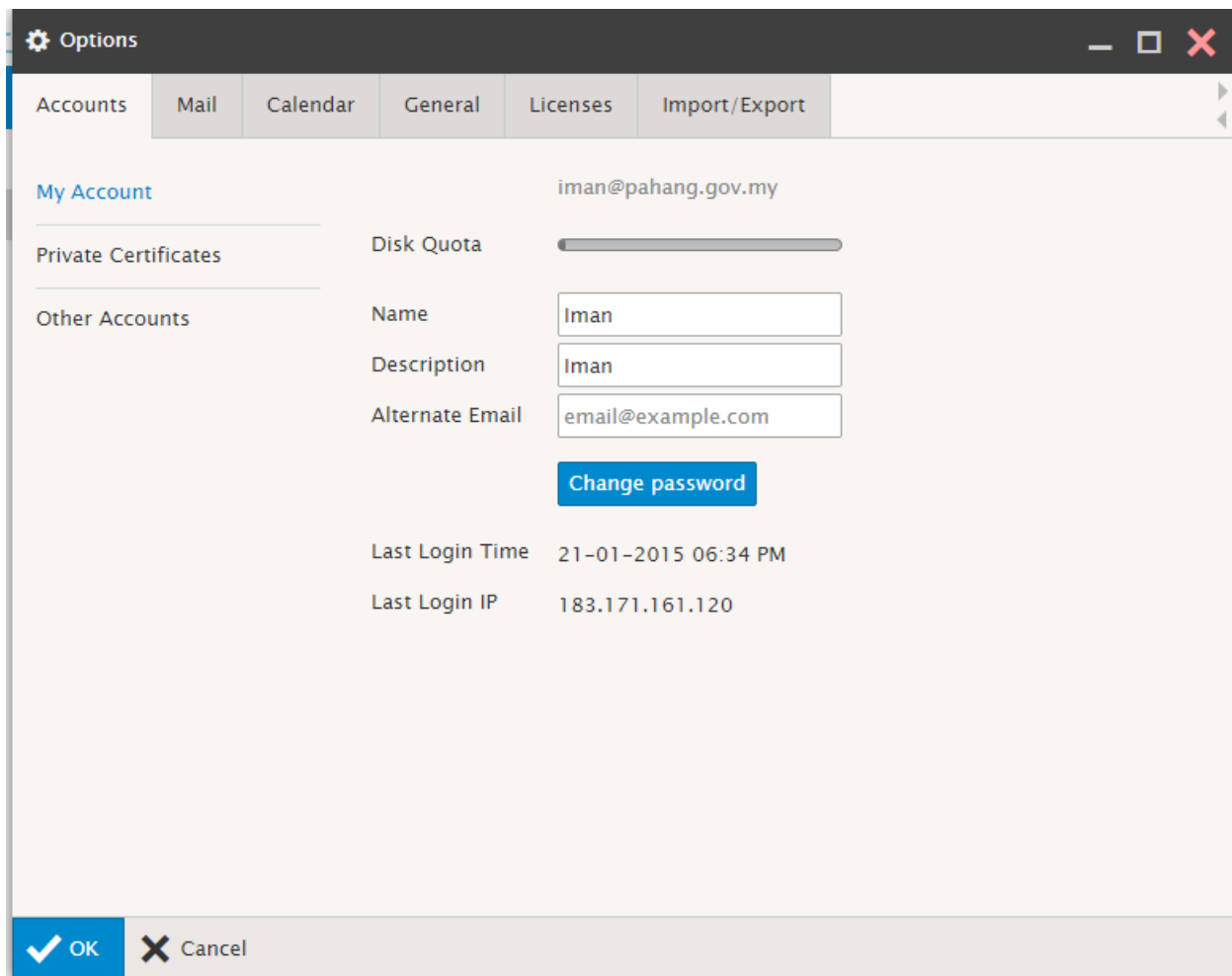
4. Klik pada OK.



A dialog box titled "Password change" with a close button (X) in the top right corner. It contains three input fields: "Old Password", "New Password", and "Confirm Password". The "New Password" field has an information icon (i) to its right. At the bottom left, there is a checkmark icon and the text "OK".

✓ OK

5. Paparan seterusnya dipaparkan jika pertukaran kata laluan **BERJAYA**.



6. Satu notifikasi seperti paparan seperti paparan di bawah akan diapaparkan di penjuru kanan skrin. Jika tiada notifikasi yang dipaparkan, pengguna perlu **log out** dan **log in** kembali dengan menggunakan kata laluan yang baru.

